

# FLORHAM PARK POLICE DEPARTMENT JUNIOR POLICE ACADEMY

111 Ridgedale Avenue  
Florham Park, NJ 07932  
(973) 377-2200



## APPLICATION PACKET

**CLASS 25-05**

**June 23<sup>rd</sup>, 2025 – June 27<sup>th</sup>, 2025**

**COMPLETE AND RETURN IMMEDIATELY**

*Class Limited To First 30 Eligible Applicants*



# FLORHAM PARK POLICE DEPARTMENT JUNIOR POLICE ACADEMY

## PLEASE READ THIS FIRST

**\*\*\*Class Limited to the first 30 Eligible Applicants\*\*\***

Your \$200 Registration Fee Includes:

- 5 Day Fully Supervised Comprehensive Academy Experience
  - 2 Complete Uniforms (2 Personalized T-Shirts, 2 Pairs Of Shorts, 1 Hat)
  - Academy Water Bottle
  - Basic First Aid Training
  - Graduation Certificate
  - Graduation Challenge Coin
  - Graduation Pizza Party For The Cadet And Family
- 
- The Academy Will Be Held June 23<sup>rd</sup> – 27<sup>th</sup>, 2025
  - Complete All Boxes On The Application.  
Incomplete Applications Will Not Be Considered.
  - You Will Need A Medical Release Signed By Your Physician PRIOR To The Start of the Academy.
  - Read And Understand The Code Of Conduct.  
Rules Will Be Strictly Enforced By Academy Staff.
  - Understand There Will Be Mandatory Physical Training Each Day To Include Exercises And A Group Run
  - Choose Uniform Sizes Carefully. Changes Cannot Be Made Once Orders Are Submitted.

*\*\*\*Sample Sizes Available At Police Headquarters If Needed\*\*\**

All questions during the application process should be directed to:

Sgt. Joel Phillips  
560@fppd.net or (973) 410-5428

**DO NOT CALL THE DISPATCH DESK WITH QUESTIONS OR CHECKING ON APPLICATION STATUS**



# FLORHAM PARK POLICE DEPARTMENT JUNIOR POLICE ACADEMY

111 Ridgedale Avenue  
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## MISSION STATEMENT

- The mission of the Florham Park Police Department Junior Police Academy is to offer youth an opportunity to experience hands-on methods and techniques in the profession of law enforcement. Throughout this process, respect, self-discipline, integrity, equality, education, and physical fitness will be stressed. The youths will also gain an understanding of community responsibility, problem solving, and the role of the public servant.

## GOAL

- The goal of the Junior Police Academy is to provide local youth with an introduction to the field of law enforcement. Through classroom training, hands-on instruction, and practical application, cadets will be given the basic building blocks of knowledge to establish a solid understanding of the field of law enforcement.

## REQUIREMENTS

*All Cadets:*

1. Must be a Florham Park resident  
*(If all spots are not filled by Florham Park Residents, the program may be opened to surrounding towns)*
2. Must be Entering 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> grade
3. Must be in good academic standing
4. Must be able to participate in physical fitness activities
5. Must be able to participate in a structured program
6. Must be able to attend orientation and all 5 days of the academy
7. Have no criminal background

## OBJECTIVES

*Cadets Will:*

1. Demonstrate leadership qualities.
2. Develop learning, decision, deduction, and analytical skills.
3. Develop communication skills.
4. Develop problem solving, creative, and critical thinking skills.
5. Understand basic police investigative methods.
6. Demonstrate respect for self and others regardless of differences

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# Junior Police Academy Application

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The Florham Park Police Department Junior Police Academy is open to students entering 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, or 9<sup>th</sup> grade in September. Florham Park students will have preference. The academy will be strictly held to the first 30 eligible participants. Applications will be approved in the order in which they are received. Please complete all applicable areas. Please **CLEARLY PRINT** your answers. If a block does not apply to you, please print N/A.

**Please return completed application with the \$200 REGISTRATION FEE to The Florham Park Police Department. Checks must be made out to The Borough of Florham Park.**

## APPLICANT BIOGRAPHICAL INFORMATION

Applicant Last Name		Applicant First Name		Nickname	
Street Address		City		State	Zip code
Place of Birth	US Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No	Sex <input type="checkbox"/> M <input type="checkbox"/> F	Height	Weight	Email Address
School Attending in September of 2025		Grade Entering in September of 2025		Date of Birth	Age

## PARENT / GUARDIAN INFORMATION

### PRIMARY CONTACT

Parent/Guardian Name	Home Phone	Cell Phone
Parent/Guardian Email	Relationship to Child	Work Phone

### SECONDARY CONTACT

Contact Name	Home Phone	Cell Phone
Contact Email	Relationship to Child	Work Phone

## BACKGROUND QUESTIONS

Do you have an interest in law enforcement as a career?  Yes  No *(an interest in law enforcement as a career not required for participation)*

Have you ever been arrested or detained by a police department?  Yes  No  
If yes, please explain.

Are you a member of any clubs or organizations?  Yes  No  
If yes, please list

Do you have any hobbies?  Yes  No  
If yes, please list

Do you speak any foreign languages?  Yes  No  
If yes, please list

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# Junior Police Academy Application

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Applicant Last Name

Applicant First Name

## APPLICANT WRITING SAMPLE

Please briefly tell us why you would like to participate in the Florham Park Police Department Junior Police Academy Program

## APPLICANT SIGNATURE

By signing this application, you are certifying that all information is complete and truthful. Incomplete applications will not be considered. Any omissions or false statements will automatically disqualify the applicant.

**The Florham Park Police Department Junior Police Academy Is Strictly Limited To The First 30 Eligible Participants. Applications Will Be Approved In The Order In Which They Are Received**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### Police Use Only

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Received By

Registration Fee Received

Applicant Last Name

Applicant First Name

**CODE OF CONDUCT**

1. Cadets will refrain from physical and verbal violence towards other cadets and academy instructors
2. Cadets will act in a professional manner at all times and follow all directions from the academy instructors
3. Cadets will wear the uniform supplied, along with athletic sneakers during each academy day
4. Cadets will wear their uniforms appropriately and in accordance with academy rules
5. Cadets will not use vulgar, offensive, or threatening language at any time
6. Cadets will follow the rules and regulations of the academy at all times
7. Cadets will follow all directions and instructions of the academy staff at all times
8. Cadets will refrain from bullying, teasing, and/or harassing other cadets
9. Cadets will arrive promptly to the academy each day
10. Cadets will not bring any electronic devices, other than a cell phone, to the academy
11. Cellphones will remain off or silent at all times and will only be used to call a parent or guardian in the event of an emergency
12. Cadets will report any illness or injury to academy staff immediately
13. Any act or threat of physical violence towards another cadet or academy staff member will result in the immediate removal of the cadet from the program
14. Cadets determined to have violated any of the academy rules will be subject to termination or expulsion from the program at the sole discretion of the Academy

**Code of Conduct Acknowledgement - Applicant to Complete**

I \_\_\_\_\_ have reviewed the above Code of Conduct and I agree to abide by the rules as outlined above. I understand that any violations of these rules will result in my removal from the program.

\_\_\_\_\_  
Applicant PRINT

\_\_\_\_\_  
Applicant SIGN

\_\_\_\_\_  
Date

**Code of Conduct Acknowledgement - Parent/Guardian to Complete**

I \_\_\_\_\_ have reviewed the above Code of Conduct with my child and I agree to abide by the rules as outlined above. I understand that any violations of these rules will result in my child's removal from the program.

I understand that **NO REFUND** will be provided if my child is expelled from the program due to a violation of the academy Code of Conduct or if my child voluntarily leaves the program for any reason.

\_\_\_\_\_  
Parent/Guardian PRINT

\_\_\_\_\_  
Parent/Guardian SIGN

\_\_\_\_\_  
Date

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# Junior Police Academy Application

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Applicant Last Name

Applicant First Name

## ACADEMY AUTHORIZATION & RELEASE

IN CONSIDERATION of my child being permitted to participate in any way in the Borough of Florham Park Police Department Junior Police Academy Program ("Program") sponsored activities, I, the undersigned, parent/guardian hereby agrees to waive, release, discharge, and relinquish any and all claims, actions or causes of action from and against the Borough of Florham Park, the Borough of Florham Park Police Department and any of their officials, officers, employees, agents, servants, successors, assigns, designees, guests and invitees, and the owners and lessors of any premises or equipment used in connection with the Program ("Releasees"), for any loss, injury, including death, or damage, including loss or destruction to property, of whatever nature arising out of, resulting from or alleged to arise out of or result from, or incident to, my child's participation in the Program any condition. I further agree that if, despite this release and waiver of liability, anyone make a claim against any of the above Releasees, I will indemnify and saved and hold harmless each of the Releasees, from any litigation's expenses attorney's fees, loss, liability, damage or cost which any may incur as a result of such claim.

The undersigned agrees to have their child obey any and all directives or orders of any member of the Florham Park Police Department, as well as follow all rules and regulations set forth while he/she is engaged in activities relating to the Junior Police Academy.

I further acknowledge that the privilege of participating in the Florham Park Police Department Junior Police Academy may be rescinded at any time during the course of the program due to improper behavior or any actions or factors that may be determined to be detrimental to the safety or well-being of any other participants or instructors, and the decision to rescind this privilege is the decision and discretion of the police officers involved.

The undersigned certifies that their son/daughter are students entering 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, or 9<sup>th</sup> grade in September. I further certify that all information contained in this application is correct and truthful to the best of my knowledge. I have read the requirements and agree to abide by the rules and regulations.

The undersigned is requesting the Florham Park Police Department to accept their son/daughter to the Florham Park Police Department Junior Police Academy and will hold the Borough of Florham Park and the Florham Park Police Department harmless. The undersigned has read this document and signs it of his/her free will.

\_\_\_\_\_  
Parent/Guardian PRINT

\_\_\_\_\_  
Parent/Guardian SIGN

\_\_\_\_\_  
Date

## PHOTO & VIDEO AUTHORIZATION & RELEASE

Applicant Last Name

Applicant First Name

The undersigned understands that the Florham Park Police Department Junior Police Academy may generate interest from the news media. The media may be taking photographs, video or other forms of electronic media. They may also interview the participants for print or electronic media publication. Additionally, the Florham Park Police Department will take photographs and videos of all participants throughout the program, which may also be used by media outlets Any such images, videos, interviews and stories may also be used, shared or disseminated by the Borough of Florham Park, the Borough of Florham Park Police Department and/or the Florham Park PBA for advertising or marketing campaigns, promotional or information purposes, including but not limited to in flyers, brochures, newsletters, emails, advertisements news articles, presentations and/or on the websites or social media accounts of the aforementioned entities.

I hereby authorize my child's name, image, likeness, photograph and/or video clip to be used by the Florham Park Police Department, the Borough of Florham Park, and the Florham Park PBA and/or by news media in any manner described above. .

\_\_\_\_\_  
Parent/Guardian PRINT

REFUSED

\_\_\_\_\_  
Parent/Guardian SIGN

\_\_\_\_\_  
Date

# Florham Park Police Department

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# Junior Police Academy Application

## MEDICAL WAIVER & RELEASE FORM

Cadet Last Name

Cadet First Name

### MEDICAL WAIVER / RELEASE

Please fill out the requested information completely and clearly.  
False, incomplete, or illegible information may exclude the applicant from participating in the program.

Does your child suffer from seasonal or other allergies?  Yes  No  
*If yes, please explain:*

Does your child require any medication on a daily or emergent basis?  Yes  No  
*If yes, please explain:*

Are there any special needs that the Junior Police Academy staff should be aware of?  Yes  No  
*If yes, please explain:*

I, the undersigned parent/guardian of \_\_\_\_\_ states that the above health history information provided to the Florham Park Police Department is true and correct and that my child is physically able to participate in the Florham Park Police Department Junior Police Academy.

I, the undersigned also acknowledge that my child has no limited medical conditions and is fully capable of participating in the program.

I, the undersigned parent/guardian, also hereby release and forever discharges the Borough of Florham Park, the Florham Park Police Department and all of its Officers, and any other agents or employees of participating agencies, from all claims and causes or action as a result of personal injuries, damages, or other losses of any nature whatsoever, which may result or occur at any time while the child of the undersigned is participating in any of the activities of the Florham Park Police Department Junior Police Academy.

I further understand that any and all medical costs related to any injuries will be the responsibility of my family's own medical insurance company.

\_\_\_\_\_  
Parent/Guardian PRINT

\_\_\_\_\_  
Parent/Guardian SIGN

\_\_\_\_\_  
Date

### PHYSICIAN CERTIFICATION

Physician Name

Physician Phone

Based upon a medical examination and a review of the applicant's health history, I hereby certify that \_\_\_\_\_ is medically fit to and has no underlying medical conditions that would prohibit him/her from participating in physical training exercises performed during the course of the Florham Park Police Department Junior Police Academy.

\_\_\_\_\_  
Physician PRINT

\_\_\_\_\_  
Physician SIGN

\_\_\_\_\_  
Date



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# Junior Police Academy

## UNIFORM ORDER & REGULATIONS

Cadet Last Name

Cadet First Name

### UNIFORM ORDER

Uniforms will be provided as part of the registration fee and are required to be worn every day. You will be provided with two (2) T-Shirts and two (2) pairs of shorts. Choosing the correct size is important.

T-Shirts will have the child's last name printed across the back and cannot be switched with other cadets.

#### T- Shirts

S  M  L  XL (YOUTH SIZES)

S  M  L  XL  XXL (ADULT SIZES)

#### Shorts

S  M  L  XL (YOUTH SIZES)

S  M  L  XL  XXL (ADULT SIZES)

### UNIFORM REGULATIONS

1. Cadets will wear only the uniforms provided by the Florham Park Junior Police Academy.
2. Cadets will wear their uniforms appropriately and as instructed.
3. Cadets will not mark, alter, or deface their uniforms.
4. Cadets will ensure that their uniform is clean and stain free.
5. Cadets will wear low white athletic socks (not provided) with the prescribed uniform.
6. Cadets will wear athletic sneakers (not provided) with the prescribed uniform.
7. Cadets will not be allowed to wear any jewelry other than a watch or medical alert jewelry or jewelry required by religious beliefs.

\_\_\_\_\_  
Cadet PRINT

\_\_\_\_\_  
Cadet Sign

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian PRINT

\_\_\_\_\_  
Parent/Guardian Sign

\_\_\_\_\_  
Date